



THE XXVII SCECSAL CONFERENCE

Avani Victoria Falls Resort | Livingstone, Zambia
27 April – 1 May 2026

DELEGATES QUICK INFORMATION GUIDE

Updated: 3 March 2026

IMPORTANT: Conference delegates, including paper presenters, are solely responsible for arranging and covering the costs of their travel, accommodation, visa requirements, and any necessary medical or health preparations (such as vaccinations, travel insurance with medical coverage, and personal medication). While the conference organizers will provide relevant information where available and help where possible, they cannot assume responsibility for these arrangements or any associated costs.

1. REGISTRATION

- Visit the conference website at <https://conference.scecsal.org/> for details about the conference.
- Registration fees are denominated in Zambian Kwacha and should be paid/wired into the following account:

Bank Account Holders Name: LIAZ-SCECSAL
Bank Name: Indo Zambia Bank Limited
Bank Address: Plot No. 830, Corner of Cairo/Malasha Road
Branch Name: North End
Branch Code: 005
Sort Code: 090005
SWIFT B/C Code: INZAZMLX
Account Number: 0052030001052
Currency: ZMW

- For Reference use:
SCECSAL 2026 SURNAME for example: **SCECSAL 2026 MACHARIA**

If you are already pre-registered, use YOUR REGISTRATION NUMBER SURNAME for example:
SC-521 SIBANDA

- Registration fee includes:
 - Access to sessions: plenary sessions, parallel sessions, panel discussions, and the SCECSAL General Assembly.
 - Networking events: welcome reception and the SCECSAL Cultural Evening and Awards.
 - Materials: conference programme (soft copy), proceedings (soft copy), and a conference bag.
 - Presentations: access to presentations (PDF soft copies).
 - Meals: Morning/afternoon tea/coffee and lunch.

1.1 Registration Deadlines and Applicable Fees

- Registration under the SCECSAL Member, Speaker, or Student categories requires submission of appropriate proof of eligibility for the selected category

- b) Early Bird and Standard Registration fees **apply only if full payment made or credited to the official Conference Account on or before the respective published deadlines.**
- c) No bank transfers will be accepted after **20 March 2026**. Registrations after this date will be processed onsite only, and the onsite registration fee will automatically apply.
- d) **Onsite registration fees will also apply to Early Bird and Standard registrations that are not settled by their respective deadlines and are instead paid onsite.**

1.2 Bank Charges and Shortfalls

- a) All bank charges - whether imposed by the originating bank or the receiving bank - shall be borne solely by the exhibitor or delegate.
- b) Any shortfall arising from bank charges or foreign exchange transactions must be settled in full at the time of onsite registration.

1.3 Currency and Accepted Methods of Payment

- a) In compliance with the Bank of Zambia Currency Directives, 2025, all registration fees are quoted and payable in **Zambian Kwacha (ZMW)**.
- b) No cash payments (whether in ZMW or foreign currency) and no credit card payments will be accepted during onsite registration. Only official bank deposit slips reflecting payment into the Conference Account held at Indo-Zambia Bank Ltd will be accepted as proof of payment.
- c) For delegates' convenience, Indo-Zambia Bank Ltd has a branch in Livingstone and the provided in the updated *Quick Information Note for Delegates* in April.

1.4 Proof of Payment

- a) If paying by bank wire transfer or deposit, please send a copy of the transaction receipt, together with proof of eligibility (for those registering under the SCECSAL Member, Speaker, or Student categories), to lesamwa@gmail.com copying scecsalbesa@gmail.com.

1.5 Conference Certificate of Participation

- a) Available upon request during pre-registration. Access the registration form at <https://conference.scecsal.org/registration-information/>
- b) Certificates will be pre-printed. Therefore, delegates who require certificates and complete their registration and payment by the deadlines of 5 December 2025 (Early Bird Registration) or 20 March 2026 (Standard Registration) will receive both hard-copy certificates and PDF versions.
- c) Delegates who register and complete payment after 20 March 2026 will receive PDF copies only. These will be emailed during the week commencing 11 May 2026.

2 ACCOMMODATION

- a) Victoria Falls experiences peak water flow from February to July, with March and April attracting the highest number of visitors. April is a particularly busy tourism month in Livingstone, and hotel rooms are often fully booked several months in advance.
- b) Delegates are strongly advised to secure and confirm their accommodation at the earliest opportunity and are discouraged from postponing their hotel arrangements until arrival in Livingstone.
- c) Please note that the Conference Organisers will not be responsible for, nor in a position to guarantee assistance with, accommodation for delegates who have not made prior bookings.
- d) A list of recommended hotels, including any special delegate rates (where applicable or negotiated with the hotel), along with reservation contact details, is available on the conference website - <https://conference.scecsal.org/accommodation/>.
- e) You may also explore alternative accommodation options in Livingstone, including lodges, guest houses, backpacker hostels, and bed and breakfasts. Use the links provided on the conference website or conduct an online search to find suitable options. Some hotels may require a deposit or full payment before confirming your room booking. We advise you to liaise directly with your chosen hotel to check and confirm their payment policies.

3 TRANSPORT

3.1 Arrival and Airport Transfer

- a) Consider flying into **Livingstone's** Harry Mwaanga Nkumbula International Airport (LVI) or Victoria Falls International Airport (Zimbabwe).
- b) If you are arriving in Livingstone, please ensure that you arrange transport to your hotel in advance. Many hotels provide complimentary airport shuttle services; however, you are advised to confirm this directly with your hotel prior to arrival to avoid any inconvenience. Alternatively, taxis are available at the airport and at the central bus station for transfers to your hotel.
- c) If you are arriving in Lusaka at Kenneth Kaunda International Airport (LUN), it is advisable to book your connecting domestic flight to Livingstone in advance. Otherwise, you may need to arrange road transport, which is approximately a 6–7-hour drive. For further information regarding travel by road, please liaise with Brian at brimwa200@yahoo.com.

3.2 Local Travel

- d) Within Livingstone suitable local transportation options include private taxis and Yango, a ride-hailing service accessible via the Yango App, which can be installed on your phone. Private taxis are not metered, and fares are usually negotiable. For travel to and from the conference venue, private taxis or Yango are recommended for convenience. The Yango App also provides non-negotiable fare estimates, and a one-way trip costs about US\$7-\$10 (in Zambian Kwacha equivalent), depending on time of day and demand. However, when using private taxis, it is advisable to agree on the fare in advance.

3.3 Conference Shuttle

- e) Shuttle transport to the conference venue (Avani) will be provided from the recommended hotels and from a designated central pick-up/drop-off point. Delegates staying at non-recommended hotels (please refer to the Accommodation Page on the conference website) will need to make their own way to the central pick-up/drop-off point to use the shuttle service. **Pick-up and drop-off schedules will be communicated closer to the conference date.**
- f) Avani Victoria Falls Resort, the conference hotel, is located inside Mosi-oa-Tunya National Park and away from the city. While walking is convenient for short distances within the compact, pedestrian-friendly city, walking to and from the conference venue is not possible. In case you miss the conference shuttle bus, we recommend using Yango, public taxis, or arranging to hire a car.

4 MOBILE PHONE SERVICES

- a) Getting a SIM card in Zambia at airports or entry points is generally easy. Official mobile network stores (Airtel, MTN and Zamtel), often in arrivals areas, sell SIM cards. You'll need your passport for registration and can select a prepaid plan (voice and data) that suits your needs.
- b) If you plan to use Yango taxis, a local SIM card or access to WhatsApp is highly recommended, as Yango drivers often call to confirm your exact pickup location.

5 VISA

- a) Depending on your country of origin, you may need a visa to enter Zambia or Zimbabwe if you decide to transit through either country. To find more details about whether you require a visa, visa types, application procedures, and fees, please visit the following official websites:
 - Zambia Immigration (<https://www.zambiaimmigration.gov.zm/>)
 - Zimbabwe Immigration (<https://www.evisa.gov.zw/>) if you plan to transit through Zimbabwe.
- b) You may also want to consider applying for the KAZA UniVisa, a special visa that allows travellers to visit both Zambia and Zimbabwe with a single document, facilitating seamless movement between the two countries. The KAZA UniVisa also covers day trips to Botswana through the Kazungula border.
- c) If you require a visa to enter Zambia, please send an email to brimwa2000@yahoo.com, copying scecsal2026@scecsal.org, to request a visa support letter and the necessary supporting documentation as you will need to apply under the **Business Visa category**.

6 SOME USEFUL INFORMATION

Below is some other useful information for conference delegates:

- **Power Plugs and Sockets:** Zambia mainly uses the Type G plug and socket (as in the UK), though Type C and D may be found in some hotels. The standard supply is 230 V, 50 Hz. Please ensure your devices are compatible with 220–240 V and bring a travel adapter if needed. [For images of the plugs, visit: <https://wise.com/gb/plug-types/zambia>].
- **Currency:** The Zambian Kwacha (ZMW) is the official currency and is widely used for payments in shops, supermarkets, and local transport, including taxis. However, United States Dollars and Euros are also accepted in many hotels and some major retail outlets. Most hotels, restaurants, and larger stores accept major credit cards such as Visa and Mastercard.
- **Banking services:** The city is home to several banks that offer a range of financial services, including currency exchange and ATM access, for both residents and visitors. These include Absa Bank, Zambia National Commercial Bank (Zanaco), Stanbic Bank, First National Bank, Indo-Zambia Bank, and Standard Chartered Bank.
- **Weather:** In April and May, Livingstone experiences mild and pleasant weather. April marks the end of the rainy season, with occasional showers, but temperatures are generally moderate, ranging from 20°C to 28°C (68°F to 82°F). While it is an ideal time for outdoor activities, you should pack a light jacket or sweater for cooler evenings
- **Language:** English is the official language used for government, business, and formal communication in Zambia. Accordingly, the conference will be conducted in English.

7 CONTACTS

- a) For specific inquiries regarding registration, accommodation, transport and visas, please contact the following individuals:
- **Registration:** Ms. Given Besa
 - Email: scecsalbesa@gmail.com
 - WhatsApp: +260 977579901
 - **Accommodation:** Ms. Angela Mulasikwanda Kabungo
 - Email: amulas2002@yahoo.co
 - WhatsApp: +260 979593433
 - **Transport & Visa:** Mr. Brian Mwale
 - Email: brimwa2000@yahoo.com
 - WhatsApp: +260 979290682
 - **General Inquiries:** scecsal26@scecsal.org

SCECSAL 2026
WhatsApp group



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Scan to download updated
Information Note



See you in Livingstone!